

Date sent electronically: _____ Date Mailed: _____

Saint John's Catholic Prep Transcript Request

Students:

Please complete one form for each transcript request. Your request form must be completely filled out. Transcript requests may have up to a 2 week turn around period, so please be mindful of deadlines.

Student Name: _____

College/Scholarship: _____

Include address if transcript needs to be mailed.

Application Deadline: _____

Must be checked:

- I have entered this college on my Family Connection account.
- I have matched my Family Connection and Common Application accounts.
- I have self-reported courses and grades and do not need a transcript, but still need a counselor's recommendation.

Student Signature_____
Date

*Please note: If the college you are applying to gives the option to apply via CA or its own application, you must opt out of the CA option in FC if not using the CA.

Application Deadlines

Students should have their transcript request and recommendation request turned in by these deadlines.

Application deadline	SJCP deadline
October 15	October 2
October 30/November 1	October 16
December 1	November 17
January 1	December 15
January 15	January 4
February 1	January 18