

## RE-ENROLLMENT CONTRACT FOR THE 2011-2012 ACADEMIC YEAR

Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Tuition: \$ 12,995.00  
Ancillary Fee: \$ 195.00

**Your child's re-enrollment is very important to us. A space will be reserved for your child based on compliance with all the conditions as stated in this contract.**

I/We, the undersigned, being the parent(s) or guardian(s) of the above named student, hereby tender this Re-enrollment Contract. My/Our child's enrollment is predicated upon successful completion of academic work in progress.

A non-refundable RESERVATION DEPOSIT of \$750.00 is required for all returning students upon re-enrollment. This deposit will be applied against tuition payments for the school year. **If you choose to use the FACTS monthly tuition payment plan, a check made out to Saint John's Catholic Prep for the July payment amount of \$1,274 and the August payment amount of \$1,274 will also be due upon re-enrollment. Your first automatic withdrawal through FACTS will occur in September.** Tuition does not include textbooks. The ancillary fee of \$195 per student includes testing, retreat, yearbook, and PTO dues but excludes fees for athletics, bus transportation, and other charges.

I/We agree to the TUITION PAYMENT PLAN as indicated below. A Tuition Payment Plan must be selected. See Payment Estimator Worksheet for information regarding Multi-Student Discount, Financial Aid, Scholarship, and other adjustments to tuition.

\_\_\_\_\_ **PLAN B:** One payment of tuition and the ancillary fee in the full amount due to the school upon re-enrollment. Note: Please return the Re-enrollment Contract with your payment of tuition and the ancillary fee in the full amount to the school upon re-enrollment. *A \$300.00 Administrative Fee will be added to any account not paid in full upon re-enrollment.*

\_\_\_\_\_ **PLAN C:** Eight monthly payments of tuition and the ancillary fee paid through the FACTS Tuition Management Program. The first payment is due September 2011. A \$300.00 Administrative Fee will be added to the tuition. **A check made out to Saint John's Catholic Prep for the July payment amount of \$1,274 and the August payment amount of \$1,274 will also be due upon re-enrollment.** Families who are enrolled in our monthly tuition management program (FACTS) for the 2010-2011 school year and wish to continue using this program **must re-enroll** for the 2011-2012 school year. The FACTS Tuition Management Program may be completed online by visiting the school's website ([www.saintjohnsprep.org](http://www.saintjohnsprep.org)) and clicking on "Admissions" and then "Tuition" or you may contact the Admissions Office to request a paper form. Athletic fees, bus transportation fees, and other charges should be paid directly to the school and are not included in the FACTS payment. Note: Please complete the FACTS Tuition Management Program online and return the Re-enrollment Contract, the deposit, and the July payment amount of \$1,274 and the August payment amount of \$1,274 upon re-enrollment.

In recognition of the fact that the school has a limited number of seats to offer in each class, I/we understand my/our obligation to pay tuition for the full academic year is unconditional and no portion of such fees, paid or outstanding, will be refunded or canceled, as by occupying the seat, the school has lost the opportunity to contract with another student.

I/We further understand that in the case of absence, withdrawal, or dismissal of my/our child from the school, any and all of the tuition and fees are immediately due and payable.

I/We agree to the school policy that my/our child will not be permitted to attend classes, take exams, and that no grades or transcripts will be released unless my/our account is current or has been paid in full.

Further, I /we agree that tuition, fees, and charges shall be paid promptly and that a late payment charge of 0.5% per month (6% APR) may be applied to an account balance that is 30 days past due. Should the school find it necessary to refer the collection of outstanding balances owed to the school to the school's attorney, I/we agree to pay the attorney's fees of \$1,500.00 and all court costs in connection with the collection of said debt.

All statements pertaining to my/our child's application, both written and verbal, especially those concerning his/her academic and disciplinary records are accurate. I/We understand that any misrepresentation may jeopardize his/her continued enrollment at Saint John's Catholic Prep.

I/We further understand that by signing this contract, I/we agree to be governed by the rules and regulations of the school, as stated in the current year's SCHOOL HANDBOOK for as long as my/our child is enrolled at Saint John's Catholic Prep. In situations involving a violation of a major school rule, serious academic problems, endangerment, or if my/our child's presence is deemed harmful or undesirable, the school reserves the right to require immediate withdrawal or dismissal.

In consideration of the above payments of tuition and other fees, Saint John's Catholic Prep promises and agrees to furnish faculty, facilities, equipment and educational services as are furnished to other students in the same grade.

SIGNED, This 1<sup>st</sup> day of August, 2011.



Mr. Gordon J. Oliver  
President

\_\_\_\_\_  
Signature of parent/guardian, Jointly and Severally

\_\_\_\_\_  
Signature of parent/guardian, Jointly and Severally

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Phone



*Please sign and return one copy with your non-refundable reservation deposit to: **The Admissions Office, Saint John's Catholic Prep, 889 Butterfly Lane, Frederick, Maryland 21703.** Please retain the second copy for your records. **YOUR SIGNATURE ON THIS CONTRACT INDICATES YOUR ACCEPTANCE OF FULL FINANCIAL RESPONSIBILITY FOR TUITION AND RELATED SCHOOL CHARGES.***